

ESNZ BOARD SUMMARY

28th MAY 2019

The ESNZ Board met on the 28th May 2019 in Wellington, the following is a summary of key outcomes from the meeting.

HIGH PERFORMANCE SPORT NZ AND SPORT NZ VISIT

Michael Scott, HPSNZ and Peter Miskimmin, SNZ attended the meeting to discuss various topics and issues relating to Sport.

COMFORMATION OF BOARD MEMBERS

The Board confirmed Sue Billigheimer (Endurance) and Jenny Booth (Jumping) as representatives of their disciplines on the ESNZ Board.

MOVED: Nick Pyke / Phillip Cornegé

HEALTH AND SAFETY

- It was noted that it was the responsibility of OCs to lodge incidents with ESNZ.
- If a casual user has an incident at the NEC then it was the NEC's responsibility to lodge the incident with ESNZ.
- A meeting had recently been held with NZPCA and RAS. It was noted that RAS were in agreement with ESNZ around blue cards/concussion. No progress was made with NZPCA on this issue.

DISCIPLINE SERVICE FEE

- The Board approved the service fee for 2019/2020 with effect from 1 June 2019 and also approved the recommendation of the AFRC that the service fee for Jumping and Dressage be increased incrementally over three years.
- MOVED: Richard Sunderland / Wallie Niederer**
- It was agreed that disciplines were to receive details and table of workings with their letter regarding service fees.

BUDGET 2019/2020

The Board approved the budget for 2019/2020.

MOVED: Don Robertson / Kathryn Roberts

FINANCE REPORT

- The AFRC noted good progress on the organisations Risk Register.
- The Board thanked Murray for his excellent work with the finances.
- The CEO also thanked the Board for their good team work in assisting her with the finance recovery plan.
- Ashburton legislative compliance – need to collect in all areas balance sheets. Will provide template for balance sheet in future.

POLICIES

The Board approved the following policies:

a) Member Protection Policy

- The Board approved the Member Protection Policy for publication.

MOVED: Jenny Booth / Lynda Clark

- It was noted that police checks were compulsory as per the General Regulations for ESNZ registered coaches and those coaches/personnel accompanying any teams in an official capacity.

b) Code of Conduct

The Board approved the Code of Conduct for publication.

MOVED: Kathryn Roberts / Phillip Cornegé

c) Behaviour Policy

The Board approved the Behaviour Policy for publication.

MOVED: Jenny Booth / Lynda Clark

d) Disciplinary Rules

- The Board approved the new Disciplinary Rules for publication.

MOVED: Phillip Cornegé / Jenny Booth

- The CEO noted that there was work and training to be done with Officials around difficult conversations and conflicts.

e) Complaints Review Officer (CRO) Terms of Reference

- The Board was provided with a draft terms of reference for the role of CRO.
- It was noted that the CRO should report to the CEO in the first instance, but the Board should receive a summary of the complaints received.
- The Board approved the ToR for the CRO.

MOVED: Phillip Cornegé / Jenny Booth

f) Drug and Alcohol Policy

- The Board noted that it was great that the organisation had a D&A policy – but questioned how it was going to be implemented.
- The CEO noted that it would be up to OCs to administer it. Initially will get some OCs who will do and some that won't, but the option was there for OCs to deal with an issue if they needed to.
- The policy was not saying a zero tolerance to alcohol – only for under 20 which was the same as the current driving laws.
- It was noted that the drug and alcohol testing as part of the policy was a national testing programme, similar to that of Clean Sport testing, this was in addition to WADA and DFSNZ testing which would be carried out by those agencies. Any testing carried out will be notified in advance.
- It was noted that having a Drug and Alcohol policy was the first step to cultural change.
- A FAQ fact sheet was to be developed.

g) Guidelines for Organising Committees

The Board approved the Guidelines for Organising Committees to be added to the General Regulations.

MOVED: Jenny Booth / Sue Billigheimer

h) Amendments to the General Regulations

Article 132: Abuse of Horse

- It was agreed that this article should be reviewed annually.
- The following changes were approved:
 - 1.7 – to abnormally sensitise or desensitise any part of a horse
 - 1.10 – Trimming a horse's whiskers or inner ear hair
- Add to the start of the article that the article should be read in-conjunction with the sport rules.

MOVED: Lynda Clark / Jenny Booth

Article 150: Health & Safety at Events

The Board approved that the Drug and Alcohol policy should be linked with this article.

MOVED: Richard Sunderland / Jenny Booth

FUNDING RESOLUTION

It was resolved that a request be made to Four Winds Foundation Ltd for funding for the amount of \$1,478.26 towards the running of a biennial FEI Veterinarian Course in Wellington on 20-21 July 2019.

MOVED: Jenny Booth / Richard Sunderland

ENDURANCE REQUEST

The ESNZ Board approved Endurance's request to hold a SGM immediately following the Endurance AGM to amend clause 9.7 of the Endurance By-law to reduce the quorum for a meeting from a minimum of five members to four members on the condition that you would still require a majority for any items/issues that need to be voted on. Letter to be written to Endurance Board advising of outcome.

MOVED: Sue Billigheimer / Don Robertson

PARA-EQUESTRIAN

a) Paralympic Membership

The Board approved the signing of the Paralympic New Zealand Membership document to retain its status as a sport within the Para Sport Community.

MOVED: Kathryn Roberts / Phillip Cornegé

b) Robyn Naylor

The Board approved the funding of €100 = (NZ \$175) for Robyn Naylor to pay for the course fee for the Level 2 Para-Equestrian Stewards Course in Aachen 2019.

MOVED: Kathryn Roberts / Phillip Cornegé

VAULTING

- The Board received a request for funding from the Kapiti Vaulting Club who were about to go to the World Champ. They had fundraised \$130k to date.
- ESNZ had also agreed to help promote their givealittle page on the website and facebook.
- VG also offered to ask the FEI to wave some of the costs associated with attending the champs.
- The Board agreed to the following actions:
 - Fund the Kapiti Vaulting Club \$2k from ESNZ funds, \$5k from HP funds
 - VG to write to the FEI to wave some of their costs
 - Can borrow any remaining funds that they are short from HP if required.

MOVED: Don Robertson / Richard Sunderland / 2 against vote

STRATEGIC PROJECTS UPDATE

- Since the last meeting \$6k of website advertising had been sold.
- An application had been made to Sport NZ's Young Womens Activation Fund to help fund the Interschools Programme. If unsuccessful, a sponsorship proposal had also been submitted and would be included in Sport NZ Community Sport Funding in the next round.
- An application to the Racing Board for AGA travel had been submitted.

HIGH PERFORMACNE UPDATE

A series of strategic workshops were being held to starting developing the HP Strategy for 2020-2024.

GRANT FUNDING

- Noted that there was issues / difficulties with getting grant funding and keeping a track of it within the organisation.
- ESNZ and Discipline budgets should not budget for grants/funding as it was not guaranteed.
- It was noted that ESNZ had limited success with funding and they it would be easiest for ESNZ to just let it go and concentrate on Sport NZ, Halberg funding etc.
- Disciplines had moderate success with funding and was mainly to assist with events.
- Disciplines and NECs to communicate outcomes to get a collaborative approach.
- It was agreed to leave this discussion on the agenda for the next meeting.

NEXT MEETING

1 August 2019, Hastings. Combined HoYL and ESNZ meeting to be arranged.